

**Sandymount Park Educate Together Secondary School**  
**ANNUAL ADMISSION NOTICE**  
**in respect of admissions to the 2023/2024 school year**

**Admission Policy and Application Form**

A copy of the school's **Admission Policy** and the **Application Form for Admission** for 2023/2024 are available from October 3<sup>rd</sup> as follows:

On our website: **[www.sandymountparketss.ie](http://www.sandymountparketss.ie)**

On request:

By emailing **[admissions@sandymountparketss.ie](mailto:admissions@sandymountparketss.ie)** or

By writing to **Sandymount Park ETSS, Beach Road, Dublin 4, D04 Y1F6**

**PART 1 - Admissions to the 2023/2024 school year**

Application and decision dates for admission to 2023/2024

The following are the dates applicable for admission to First Year

The school will commence accepting applications for admission at 10am on	<b>03/10/2022</b>
The school shall cease accepting applications for admission at 4pm on	<b>28/10/2022</b>
The date by which applicants will be notified of the decision on their application is	<b>11/11/2022</b>
The period within which applicants must confirm acceptance of an offer of admission is	2 weeks

**Failure to respond to an offer of a place by fully completing the Getting Started Form and Acceptance Form within 14 days of the offer being made, will result in the place being forfeited. The place will then be offered to the next applicant on the waiting list. This decision cannot be reversed. A new application form would need to be completed in order to be reconsidered for a place.**

**Important \*\***

**Offers of places and Getting Started Forms will ONLY be sent electronically to the contact email address supplied in the Application Form. Applicants must ensure that the email address supplied on the Application Form is active and monitored. Sandymount Park Educate Together Secondary School is not responsible for letters of offer missed through the non-monitoring of accounts, junk mail filters etc.**

**Note: the school will consider and issue decisions on late applications in accordance with the school's Admission Policy.**

### Number of places being made available in 2023/2024

The number of places being made available in First Year is	96
The number of places available in the Special Class is	0

**Sandymount Park ETSS reserves the right to limit the number of incoming students each year, if it is deemed necessary. While every effort will be made to cater for all eligible applicants, the school is dependent on the accommodation provided to it by the Department of Education and Skills.**

### **Procedure for 1st Year Student Entry September 2023**

The process of admission to Sandymount Park ETSS will include a number of stages:

- Information regarding the commencement of the enrolment procedure will be communicated via the school website and social media.
- Application forms will be made available online or from the school office from 10am Monday 3rd October 2022.
- All aspects of the application form must be completed fully by the parents/guardians of the student being enrolled. (The information sought therein complies with the regulations of the various Data Protection Acts and will be managed in accordance with these acts.)
- Application Forms can be downloaded at the Sandymount Park ETSS website <http://www.sandymountparketss.ie> from 10am Monday 3<sup>rd</sup> October 2022.
- Application forms will only be accepted in respect of first year entrants, i.e., students starting second level in September 2023. **For transfers, please see the schools Admission Policy.**

**The closing date for completed application forms will be 4pm on Friday 28<sup>th</sup> October 2022.**

Sandymount Park ETSS reserves the right to limit the number of incoming students each year, if it is deemed necessary. While every effort will be made to cater for all eligible applicants, the school is dependent on the resources provided to it by the Department of Education and Skills.

The number of places that were available in First Year 2022 – 2023 was 96.

The number of places that were available in First Year 2021 – 2022 was 72.

The number of places that were available in First Year 2020 – 2021 was 60.

The number of places that were available in First Year 2019 – 2020 was 48.

The number of places that were available in First Year 2018 – 2019 was 48.

### **a) PART 2 - Admissions to other year groups – Second to Sixth year**

**Application and Decision Dates for admission to 2023/2024 for year groups other than first year.**

The following are the dates applicable for admission to other year groups:

The school will commence accepting applications for transfer on	01/05/2023
The school shall cease accepting applications for transfer on	30/09/2023

The period within which applicants will be notified of the decision on their application is	2 weeks
The period within which applicants must confirm acceptance of an offer of admission is	2 weeks

- Students must be moving to the next year group if the application is for the coming September or to the same year group if applying to move during the school year.
- Exception may be made for those families who move into the area, have proof of residence and no existing school place.
- Applications will only remain valid for the academic year for which the application was made.
- Should places be available for admission to 5<sup>th</sup> year 2023/2024, priority will be given to students who have completed Transition Year.